

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
WEDNESDAY, JANUARY 10, 2018 – 7:00 PM
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Ernie Moon, Kristen Wojtulewicz, CJ Johnson and Brad Tertell. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar.

3. Consent Agenda items a, b & c. Monthly Business (**Items a, b & c on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).

- a. Minutes of the December 13, 2017 Regular meeting
- b. Executive Session Minutes of the December 13, 2017 meeting
- c. Financial Statements presented to the Board of Park Commissioners for December, 2017 in the amount of \$79,204.50 for accounts payable and \$43,132.88 for employee payroll.

Mr. Johnson made a correction to the December 13, 2017 Minutes under Old Business 4B regarding the White Buffalo Playground Project indicating he was not present at one of the meetings.

Mr. Russian informed the Board that the amount listed in the financial statement and total amount at the bottom of the last page in their packets is not the same. The difference is what is included in payroll deductions, such as state and federal taxes, IMRF, and voluntary contributions.

MOTION

Mr. Johnson made a motion to approve items a, b & c, with the minutes of the previous meeting approved as corrected. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

4. Old Business

- 4A - Continued Discussion and Possible Board Action on Proposed Lakeside Pointe of Burr Ridge Development**

Mr. Russian read an email into the record from the team at Lakeside Point of Burr Ridge Development: "I would like to request a continuance on the Lakeside Pointe discussion until your February board meeting."

There was some discussion regarding the different uses for the park and who may be able to take advantage of this area. If a monetary amount is to be taken, those monies would be used for park improvements within Burr Ridge and would have to be spent within five years. After further discussion, it was decided to grant a continuance to the Lakeside Point Development team until February to give them an opportunity to present further information regarding the park issue.

4B - Update on White Buffalo Playground Project

Mr. Russian stated he attended a meeting on December 21, 2017, which included himself, some park district staff members, PRI representatives, the school district Principal, some teachers including a gym teacher and a special education teacher, and some parents. Different uses for this park area were discussed.

There was a brief discussion regarding the landscaping, architecture and engineering design and the costs involved for this park area. The present proposal is for \$47,500 for certain projects. This is based on a design amount of \$500,000 on the entire playground project. There was discussion concerning fund raising as a possible contribution to this project.

4C - Update on Walker Park Project

Mr. Russian reported that the latest information regarding the Walker Park Project includes a rest room area just north of home plate and a small shelter area. There is some research being conducted as to bathroom location possibilities because of the flooding problem. Some of the suggestions are to move the bathroom to a higher area, using less concrete in certain areas, adding some grassy area, and some retention areas which may help alleviate some of the flooding in this area.

Mr. Russian had previously provided the Board with a packet for the Walker Park Project and requested that Board members contact him with any questions, suggestions, or concerns they may have regarding this project.

5. New Business

5A - Board Action on Declaration of Board Vacancy

MOTION

Mr. Tertell made a motion to declare a vacancy on the Park District Board for the office held by Mr. Kevin Burke. Seconded by Mr. Johnson. All Ayes. Motion passed.

5B - Discussion and Possible Board Action on Board Officers

There was a brief discussion regarding how to advertise for the vacancy.

Mr. Moon questioned whether a motion could be made to appoint someone at tonight's meeting and whether this issue could be addressed under Additional Items.

Attorney Canikar stated that the vacancy is open, but it was not included on the Agenda for this meeting. He also indicated that it could not be addressed under Additional Items.

Mr. Tertell stated he would not be at the February meeting. He also asked if Sandy Bulthius who was present in the audience would be interested in being on the Board, indicating that she has a lot of knowledge regarding the Park District and is very active in the Historical Society and the Museum.

There was a discussion regarding how to proceed with the advertising, interviewing and selection procedure involved in filling a vacancy on the Board.

Attorney Cankar stated that everybody serves in their office until their successor is elected. Everything stays the same unless people get voted into their offices. If you have no President, then you have a vice-President. Historically there is advertising, an interviewing process followed by a discussion regarding each candidate, and then a motion is made and accepted. Three 'aye' votes are needed to elect an officer.

Mr. Russian stated that the policy indicates once a vacancy is open, a letter of interest is submitted along with a resume, and interviews are conducted during the Executive Session.

Sandy Bulthius indicated she is not available for any interviews during February or the first part of March, 2018.

Mr. Moon read some information into the record regarding the vacancy procedure. The appointment procedure is as follows: "Publicize the vacancy. Review resumes in Executive Session and then select the most qualified."

There was a brief discussion regarding how the vacancy could be advertised, how someone is selected and how long the offices are held.

Attorney Cankar indicated that everyone holds their office for one year or until their successor is elected.

There was a brief discussion regarding nominating one of the board members to act as President in the interim.

Attorney Cainkar informed the Board that each Board member serves in their office until their successor is elected. Everything would stay the same unless someone gets voted into that office.

Mr. Russian brought up the issue of having another board member as a signer for bank accounts. There was a brief discussion regarding the issue of removing Kevin Burke as a signer and adding more board members as signers.

Ms. Wojtulewicz questioned whether it would be an option for her to fill the President's role. Mr. Russian indicated it would be a new action, and three of the members could decide to change it now, otherwise they would wait until May.

There was a brief discussion regarding this issue, whereupon Mr. Tertell mentioned that when there is no president, the vice-president takes over the duties, and at the present time he saw no need to change anything.

5C - Board Action on employment contract for the Executive Director.

Attorney Cainkar provided the Board members with the new employment contract for the Executive Director.

MOTION

Ms. Wojtulewicz made a motion to accept the employment contract for the Executive Director. Seconded by Mr. Tertell. All Ayes. Motion passed.

6. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

Ms. Judy King commended the Board members as to how they have conducted themselves during the past five years and would like to see this present Board continue in the same constructive manner as they move forward.

7. Staff Reports

- a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)**

8. Additional items

There was a brief discussion regarding some advertisement on the park district video board in the lobby.

Mr. Russian stated that another donation was received by the Zeman family and asked the Board to review the thank you letter and sign it so it can be sent out. The donation came with a note made out to the Taylor, the Athletic Supervisor.

Ms. Wojtulewicz suggested that the funds be used towards the basketball program, unless there is a need for these funds to be used in another area.

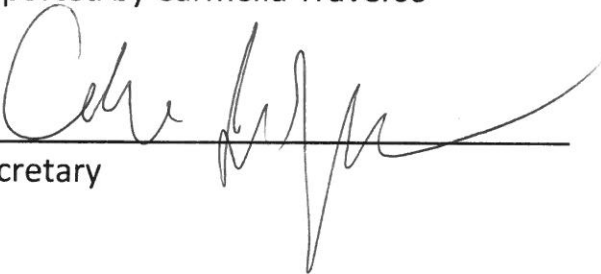
Mr. Russian brought up an issue relating to a golf course employee and asked the board for any input regarding this issue.

9. Executive Session

10. Adjournment

(Whereupon the Regular Meeting ended at 8:15 p.m.)

Reported by Carmella Traverso


Secretary