

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT

WEDNESDAY JANUARY 13, 2021 – 6:00 PM

HELD VIA ZOOM VIDEO CONFERENCE AS PERMITTED BY GUBERNATORIAL DISASTER PROCLAMATION OF ILLINOIS GOVERNOR JB PRITZKER AND INSTITUTION OF TIER 3 MITIGATIONS THOROUGHOUT ILLINOIS PER EXECUTIVE ORDER 2020-73 EXEMPTING THE REQUIREMENT OF THE OPEN MEETINGS ACT FOR THE PHYSICAL PRESENCE OF THE COMMISSIONERS AT THE MEETING AND PERMITTING COMMISSIONER ATTENDANCE BY VIDEO, AUDIO, OR TELEPHONE.

1. Pledge of Allegiance
2. Call to Order/Roll Call: Present: Commissioners: C. J. Johnson, Todd Davis, Brad Tertell, and Patrick Gierut. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar.
3. Consent Agenda items a - c. Monthly Business (**Items a - c on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting.)**

 - a. Minutes of the December 9, 2020 meeting
 - b. Minutes of the December 9, 2020 Executive Session
 - c. Financial Statements presented to the Board of Park Commissioners for December, 2020 in the amount of \$106,824.60 for accounts payable and \$66,994.26 for employee payroll.

MOTION

Mr. Tertell made a motion to approve items a - c. Seconded by Mr. Gierut. Roll Call vote: All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker) Nothing Heard

5. Old Business

5A - Update on Walker Park Redevelopment Project

Mr. Russian reported that work has continued and the picnic shelter appears to almost be completed. Some of the smaller finishing items needed to ensure the construction area is safe for use and in order for the construction fence to come down have not been completed. Mr. Davis agreed that it is important for the fence to come down when appropriate, even if during winter, to show the community the project is finished. There has been some communication regarding completion date and construction schedule. The park district has given Kee Construction until the end of day on January 18, 2021 to have the shelter and finishing items completed. Lastly, PRI and the district reviewed Pay Application 3 which was received and returned with comment to Kee. No updated request for payment has been received.

5B - Update on Lake Carriage Way Park project

Mr. Russian reported that work on the outlet structure has continued. There was a small issue with some soil underneath the structure that will require some clay to be imported and used to strengthen the area.

6. New Business

6A - Board action on purchase of park equipment from Furniture Leisure for \$12,811.00

Mr. Russian noted that this order is for 8 picnic tables to be placed at the new picnic shelter, 6 picnic tables to be used throughout Walker Park, 3 charcoal grills and 1 hot ash collector.

MOTION

Mr. Davis made a motion to approve the purchase for equipment for \$12,811.00. Seconded by Mr. Tertell.
Roll Call vote: All Ayes. Motion passed.

6B - Discussion on July 3 fireworks

Mr. Russian wanted to start a dialogue about plans and expectations regarding the July 3 fireworks celebration and the potential for any covid-19 impact on those plans. Arc Pyrotechnics will allow the park to move the fireworks celebration to another date later in the summer as was discussed as an option in 2020. Discussion on the contract with ARC continued. Upon postponement of the event in 2020, the contract was extended for 1 year. Mr. Russian inquired of Mr. Cainkar about contract language now that covid-19 is a "known-event". Mr. Cainkar will review the contract. Mr. Johnson suggested the possibility of launching the fireworks from the north part of the park and/or possibly launching them from Edgewood Valley Country Club to keep safe spacing for attendees.

7. Flagg Creek Golf Course Report

Mr. Gierut noted that not much is happening at the course due to winter weather. They are working on budget preparation and minor repairs/upkeep.

8. Staff Reports

a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)

Mr. Davis commended Tony C for his report, specifically the equipment storage, and would be a proponent of building a new maintenance facility in the near future. Mr. Gierut mentioned that Megan's gift bag delivery to seniors was a nice gesture.

As mentioned in Mr. Russian's report, Mr. Johnson noted that positive pay was a nice application used at his work to deter fraud. Mr. Russian reviewed the two known fraud issues with the checking account that had been discovered recently and plans to implement positive pay on park district accounts.

Mr. Russian added that communication has continued with Cook County regarding the CARES grant application.

9. Additional Items

Mr. Russian inquired about thoughts and expectations regarding the seasonal brochure. Digital brochures have been used in light of the pandemic and there is discussion about continuing in a digital only format moving forward. Mr. Davis would like to see some assessment and the impact on programs. Staff has discussed some type of mailing to re-engage the community when the pandemic has eased. Mr. Russian reviewed the existing costs for the typical brochure and noted some districts use a delivery service as opposed to mailing brochures at a significant savings. There was support for the option of continuing digital and having a lesser amount of brochures available for pick-up at the park district. Mr. Gierut suggested connecting with the school district to see if the digital brochure could be sent to local schools and then distributed to children on the school-issued electronic devices.

10. Board Member Comments

Nothing Heard

11. Executive Session: (As needed) Nothing Heard

12. Adjournment

MOTION

Mr. Davis made a motion to adjourn. Seconded by Mr. Tertell. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 6:29 pm)

A handwritten signature in black ink, appearing to read "Robert J. Davis", written over a horizontal line.