

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
TUESDAY, FEBRUARY 18, 2014 AT 7:00 P.M.
RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

(This meeting was rescheduled from Wednesday, February 12, 2014 due to no Quorum)

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Kevin Burke, Mark Radulski, and Ernie Moon. Also present: Executive Director Matt Russian. Attorney Michael Cainkar. Absent: Amy Podczerwinski and Wade Brewer.

3. Flagg Creek Museum Walk-Through - Mr. Burke, Mr. Moon, Mr. Russian and Mr. Cainkar attended the Museum walk-through on Tuesday, February 12, 2014.

4. Consent Agenda items a, b & c Monthly Business (Items a, b & c on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting).

- a. Minutes of January 8, 2014 Regular Meeting
- b. Minutes of January 8, 2014 Executive Session
- c. Financial Statements presented to the Board of Park Commissioners for January, 2014.

MOTION

Mr. Radulski made a motion to pass items a, b & c. Seconded by Mr. Moon. All Ayes. Motion passed.

5. Old Business

- Chalet Update

Mr. Cainkar suggested that the Chalet update information be discussed in the Executive Session.

- 4th of July Celebration

Mr. Burke reported that the Flyers are out. As far as donations and gifts, Mr. Molaro sent a check in the amount of \$250, Carriage Greens sent a gift certificate, a gift from Elmhurst Park District, Zanies contributed 6 tickets, Lou Malnati's gift card, Downers Grove Ice Arena beginners skating lessons, Coopers Hawk contributed 3 months for their wine club, Oak Brook Park District 10 open swim wrist bands, and Fuller's Car Wash.

Mr. Russian stated that all registrations are handled at the Golf Course. It's \$24 per person that the course will charge the Park District.

Mr. Burke stated that the amount will be \$60 to golf, Capri will provide the food, and there will be open bar. \$24 is what is charged for non-resident during the day for a group.

There was a brief discussion regarding different forms of donations in relation to the golf outing. Profits realized will be used for the 4th of July Celebration.

- Scholarship/Hardship Updates

Mr. Russian explained that he has received some documentation from the person who is receiving services presently. As discussed previously, this service will be extended to the end of this school year with the possibility of reapplying.

Another person has requested help. Presently, a family gets \$1,500 for before and after care. He also suggested that if there's a request for this service they should come to the Board and apply.

Mr. Radulski indicated that since they are a Park District and provide these services for the community, the expenses should be recorded as charitable for audit purposes.

Mr. Russian will contact the two parties and explain that they are approved for the end of this school year, and they can readdress it before the next school year begins in the Fall.

6. New Business

- Park District Housing

There was some discussion regarding the housing for Billy and the head of maintenance. Service needs to be available 24 hours, 7 days a week. Someone will be present on the premises. There was discussion regarding utility bills for the houses, payments, and living arrangements.

There was further discussion regarding the housing provided to Billy and who is responsible for collecting monies and how they are dispersed.

Mr. Cainkar stated it should be approved by the Board, and he will draw up agreements regarding these issues. This will be readdressed at the next meeting.

- IGA with Countryside-FGGC

Mr. Radulski suggested that there be a more clearly defined hierarchy, because the Park District and Countryside should be able to keep each other in check. The Park District has been doing the administrative work behind the Golf Course. There seems to be a gridlock. The Park District owns exactly 50 percent.

They own 50 percent. Nothing seems to get done.

His suggestion is to let Countryside take administrative control for the next 7 years with similar stipulations as to what we had. After 7 years, the Park District takes administrative control to effectively be able to manage the director and do all the administrative tasks, accounting work, payroll, et cetera. Then the Park District will take control for 7 years.

The goal is to completely reestablish governing of new policies and procedures. He suggested to have Sipich come in and help, and then let Countryside have administrative control. They will take possession May 1st, for fiscal year 2015. They have 2 or 3 full-time CPAs. Maria is a part-time consultant. We will function as a team.

Mr. Russian mentioned he spoke to Gail, and she would like to keep the Pleasant Dale benefits for them as employees. He will meet with the full time employees to gather information regarding sick time, retirement benefits, insurance. There was further discussion regarding these issues.

There was discussion regarding payroll issues, benefits, and who employees report to regarding hiring and firing, and policies regarding full and part-time employees. There was also discussion regarding the Golf Course Board's responsibilities as to hiring and firing employees.

Mr. Caincar will work on drafting a final agreement with regard to these issues for the Board to consider and approve.

- Motion to name Matt Russian as Executive Director

MOTION

Mr. Moon made a motion to name Matt Russian as Executive Director instead of Interim Director. Seconded by Mr. Radulski. All Ayes. Motion passed.

Mr. Russian expressed his appreciation and anticipation in continuing his work with the Park District.

Mr. Cainkar stated that authorizes Mr. Burke to sign the employment agreement that was sent out to everyone to review and comment on.

- Discussion on capital improvements/vehicles

There was discussion regarding the van and bus and maintenance related to them. There are some safety concerns regarding transportation and field trips for the day camp.

Burr Ridge still has funds in land cash that can be spent on capital improvements. It doesn't have to be spent in Burr Ridge. The parking lot needs attention and the playground has 2 or 3 pieces of apparatus that need to be replaced.

Mr. Russian indicated if they could go outside of Burr Ridge and use it at Soehrman Park and possibly use it to recycle their water filtration system.

Mr. Burke asked Mr. Russian to put together a list of priorities regarding items that need to be repaired or replaced and what is available in the budget.

Mr. Radulski suggested Maria put together a budget for what is left, what is needed, and what can be used for improvements.

7. Open Forum

Mr. Youssef questioned the status of a pipe that burst at the Chalet and also questioned whether or not the Chalet has been sold.

Mr. Burke indicated that a pipe at the Chalet froze and burst and Service Masters came and cleaned it up.

Mr. Russian stated that it's an insurance claim, but they haven't received all the bills. A deductible is paid, and everything else is taken care of.

Mr. Burke indicated there is a court date set for Thursday, February 20th regarding the sale of the Chalet.

Mr. Youssef questioned information regarding ADT services.

Mr. Russian reported the base cost was \$65 to \$70 per time plus \$1.50 for every employee. It's more than what the park district is paying presently. ADT only does payroll.

Mr. Radulski also explained some of the other responsibilities and services which ADT cannot provide.

8. Staff Reports – Nothing Heard

9. Additional items

- Legislative Breakfast

Mr. Russian passed out information regarding the Joint Legislative Committee to the Board. They invite Boards to attend these meetings in order establish public relations with State Representatives, State Senators.

10. Executive Session

MOTION

Mr. Moon made a motion to go into Executive Session to discuss pending litigation on the Chalet property. Seconded by Mr. Radulski. All Ayes. Motion passed.

(Whereupon the Board went into Executive Session at approximately 8:00 p.m.)

(Whereupon the Board came out of Executive Session at approximately 8:05 p.m.)

11. Hiring and Firing of personnel – Nothing Heard

12. Adjournment

MOTION

Mr. Moon made a motion to adjourn. Seconded by Mr. Radulski. All Ayes. Motion passed.

(Whereupon the Meeting and Executive Session ended at approximately 8:10 p.m.)

Reported by Carmella Traverso