

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
WEDNESDAY, MARCH 13, 2013 AT 7:00 P.M.
RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Kevin Burke, Mark Radulski, Wade Brewer, Ernie Moon, Director Katherine Parker & Attorney Michael Cainkar. Absent: Amy Podczerwinski.

3. Consent Agenda items a & b minutes and financial statements - Minutes of January 9, 2013 Regular Meeting. There was no meeting in February. Financial Statements for January and February, 2013.

MOTION

Mr. Brewer made a motion to approve the minutes and financial statements. Seconded by Mr. Radulski. All Ayes. Motion passed.

4. Old Business

a. Chalet update

Mr. Cainkar indicated that a packet was provided for each member regarding a letter of intent to purchase the Chalet. It's a five-year lease with a five-year renewal at the option of the Lessee. This is basically a lease with an option to purchase, which isn't authorized by the Park District. You would still need court approval. As far as financial terms, it would be \$10,000 monthly rent. Once the property is leased, it's back on the tax rolls. Taxes would be about \$10,000 a month. A letter can be written indicating that what is proposed is not allowed by the Illinois Park District Code and also indicate that if the property is leased, they would be responsible for the real estate taxes. Mr. Cainkar will compose a letter regarding these issues to the interested party and email a copy to the board members.

b. Appointment of Committee to raise funds for the annual Fireworks

Mr. Burke reported to the board that June 15, 2013 is a date set for the golf outing, with tee-off at 4:00 and having beer, wine, hamburgers and hot dots. There was discussion regarding the fee, advertising, request for sponsors, signs, banners, split the pot and other fund-raising suggestions for the annual Fireworks display. Mr. Burke will get further information and report back to the board.

5. New Business

a. Ordinance No. 2013-2, An Ordinance authorizing the sale of certain surplus personal property owned by the Pleasant Dale Park District.

Mr. Cainkar indicated that an Ordinance is required to sell surplus personal property. The property probably won't sell all at one time. The commission can't be more than \$10,000. Katherine is required to report the sales to the board, and you have the right to rescind the sale, and everything is sold as-is. A Bill-of-Sale was prepared to be used for the sale of all the property.

There was further discussion regarding different options for selling the equipment and hardwood floors and other items.

Ms. Parker indicated that Carey Cochran has been giving his expert opinion on what the value of certain equipment would be.

MOTION

Mr. Radulski made a motion to approve Ordinance No. 2013-2. Seconded by Mr. Brewer. All Ayes. Motion passed.

b. Approval of Joint Purchasing Program Participation Resolution.

Mr. Cainkar indicated that this resolution needs to be passed in order to be eligible to purchase items in bulk and get a discount on those items.

MOTION

Mr. Brewer made a motion to approve the Joint Purchasing Program Participation Resolution. Seconded by Mr. Radulski. All Ayes. Motion passed.

c. Motion to ratify the sale of Chalet equipment and other items of personal property to various purchasers for the amount of \$12,768.00.

Ms. Parker stated that there is a detailed list of the items that were sold.

MOTION

Mr. Moon made a motion to approve the sale of certain Chalet equipment and other items of personal property.

Seconded by Mr. Brewer. All Ayes. Motion passed.

d. Reclassification and compensation of Safety Coordinator job description.

Ms. Parker indicated that the Park District pays the employee a full-time salary with benefits. Some hours are spent here at the park district, other hours are spent at LaGrange Park and Hodgkins Park District as the Safety Coordinator. This individual is not clocking in and clocking out and all time slots are hand-written. There has been an issue regarding her meeting the hours.

Mr. Cainkar indicated this is more of an hourly position. She is at LaGrange Park one day a week, at Hodgkins one day a week and at Pleasant Dale 3 days a week. The job description for Safety Coordinator indicates FLSA exempt, but I doubt it. I think she is a regular employee. She should be given an hourly rate. If she works more than 40 hours a week, you have to pay her overtime. She is receiving \$41,000 a year plus benefits. There was a question regarding why Pleasant Dale Park District is paying the full salary when she is only working for them 3 days a week. Ms. Parker indicated that there is an invoice submitted. It's like a loan service.

Mr. Cainkar indicated that it is within Ms. Parker's right to require that she keeps regular hours, that she punch in and out and require that she give her a log of what she does.

There was further discussion regarding hours, job description, and salary for the Safety Coordinator.

Mr. Cainkar recommended that an hourly wage is assigned, require this person to clock in and out, and maintain regular hours.

6. Open Forum – Nothing Heard

7. Staff Reports – Nothing Heard

8. Additional Items

Mr. Burke indicated that there is a new acting Mayor for Burr Ridge. He also spoke to Mr. Molaro who is trying to get grant monies, and a report was submitted to the Board regarding this. Savoy Park has a canopy and trees will be planted on Arbor Day. There will be a ceremony and Ms. Parker will contact the board members regarding this date.

There was discussion regarding the Flagg Creek Golf Course meetings. Mr. Radulski indicated he wanted it put on the record that he will not vote for any retroactive fees and questioned whether he could ask for a 6% interest retroactive to March 1st.

9. Executive Session.

MOTION

Mr. Radulski made a motion to go into Executive Session to determine whether certain minutes of closed meetings should remain confidential or be made available for public inspection. Seconded by Mr. Brewer. All Ayes. Motion passed.

(Whereupon the Board went into Executive Session at approximately 7:50 P.M.)

(Whereupon the Board came out of Executive Session at approximately 7:55 P.M.)

10. Determination of whether minutes of closed meetings should remain confidential or be made available for public inspection.

MOTION

Mr. Radulski made a motion after Executive Session that the following minutes would be made available for public inspection.

October 13, 2010

January 12, 2011

11. Hiring and firing of personnel – Nothing heard

12. Adjournment

MOTION

Mr. Moon made a motion to adjourn. Seconded by Mr. Brewer. All Ayes. Motion passed.

(Whereupon the Regular Meeting and Executive Session adjourned at approximately 8:00 p.m.)

Reported by Carmella Traverso