

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT  
WEDNESDAY, APRIL 10, 2019 – 6:00 PM  
WALKER PARK RECREATION CENTER  
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance
2. Call to Order/Roll Call: Present: Commissioners: Ernie Moon, Todd Davis, Kristin Wojtulewicz, C. J. Johnson, Brad Tertell. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar.
3. Consent Agenda items a & b. Monthly Business (**Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).
  - a. Minutes of the March 13, 2019 meeting
  - b. Financial Statements presented to the Board of Park Commissioners for March 2019 in the amount of \$47,344.14 for accounts payable and \$45,770.53 for employee payroll.

**MOTION**

Mr. Davis made a motion to approve items a & b. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

5. Old Business

**5A - White Buffalo Project Update**

Mr. Russian apprised the Board of the latest plans to finalize the contract and project with Elanar Construction. The color coating of blacktop area, the 3-year maintenance agreement, and leftover project allowances are going to be pulled from the original contract. Removing that \$32,118.40 brings the new contract price to \$448,086.60. The Park District would owe \$54,546.66 towards the new contract price. Of that \$54,546.66, there is a balance of \$25,544.50 owed to subcontractors on the project. A meeting is scheduled with Elanar and McGinty Bros. Landscaping the first week of May to inspect the landscaping to see what survived through the winter. If the estimate to replace any landscaping is below 29,002.16, the Park District would be able to release funds via joint checks to Elanar and the subcontractors. After approval from EMC Insurance Company, funds could also be released to Elanar. At that point, the change order on the contract can officially take place in order to complete payment and the project.

**5B - Soehrman Park Splash Pad Project Update**

Mr. Russian reviewed the diagram of the new equipment as well as the design of the new surfacing. The project is out to bid, and bids are due on Monday, April 22. The equipment is scheduled to ship on April 24 but may ship a few days earlier. A special meeting to approve the bid is planned for 5pm on Friday, April 26.

6. New Business

**6A - Board Action to approve Ordinance 2019-1 in tentative form:**

Ordinance Providing for a Budget and Appropriation for the Fiscal Year beginning May 1, 2019 and Ending April 30, 2020, for the Pleasant Dale Park District, Cook County, Illinois

Attorney Joseph Cainkar explained this is being approved tentatively, and has to be on file for thirty days. Some items still need to be updated and numbers recalculated. The first number was \$1,480,000 which was calculated.

You cannot extend above the CPI amount. The CPI projection is based on what was extended last year.

Mr. Russian explained the grant revenue with the initial amount being \$200,000. The OSLAD Grant we are going to be receiving is \$400,000. It was split in case we received the first installment before May 1. Since the Board report was prepared, I did receive the NOSA (Notice of State Award), and that was turned in. We should be receiving the contract paperwork to get that finalized, and should see the whole \$400,000 within the next year.

Page 2 - \$8,700 - pest control – because of prices going up. It's correct in the ordinance, and it's \$1,300 to \$2,000 increase.

Page 3 – 4026 – Concessions is \$100, not \$5,000 which was for food.

Page 3 – 8605 – \$5,000 for food.

01068423 - sports equipment states \$5,000, which was increased to \$8,700 for new tennis court wind screens and monies for a new soccer goal.

Page 4 – 9820 fuel – It was increased from \$8,000 to \$11,500, to account for fuel price increases.

Page 9 – real estate taxes on Special Rec – up \$3,000.

#### **MOTION**

Ms. Wojtulewicz made a motion to approve Ordinance 2019-1 in tentative form. Seconded by Mr. Davis. All Ayes. Motion passed.

#### **6B - Board Action on FY2020 Meeting Schedule**

The meetings will continue to be on the second Wednesday of each month beginning at 6:00 p.m.

#### **MOTION**

Mr. Davis made a motion to approve the FY2020 Meeting schedule. Seconded by Mr. Tertell. All Ayes. Motion passed.

#### **6C - Board Discussion on 2019 Golf Outing**

Mr. Russian expressed his concern regarding sponsorship donation requests and if the Board would like to increase that amount. There was a discussion last year about adding a new top-level sponsor. Previously the \$1,000 Eagle sponsor has been the most.

Mr. Russian also asked the board for their suggestion as to what kind of communication letter they would like sent to the Golf Course Board and/or the City to request the waiving of fees for the outing, because the members on the Golf Course Board have changed. There were suggestions made that the letter go directly to Countryside or to the City Council. There was a suggestion made that the letter include the names of all Board Members. The date for the golf outing is set for Friday, June 14, 2019.

Mr. Tertell suggested we do something with the City regarding the monies raised for the fireworks, and just build that amount into our budget. We can still have the golf outing and not be pressured.

Mr. Russian indicated that there is a line item in the budget for fireworks. That's not going to go away. The adjustment would be under special events, which include the golf outing, fishing derby, and other events. The golf outing sponsorship at this time is \$8,500 and then we just subtract that from the special event revenue line item which would accomplish what you are saying. We also budget for food and trash, and it's usually donated.

**6D - Board Discussion on Burr Ridge website posting**

A letter was received regarding the Village of Burr Ridge website offering to broadcast the Park District Board meetings.

Mr. Davis expressed his appreciation for the gesture and declined the offer to be under their domain. Other board members agreed.

**7. Staff Reports**

**a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)**

Mr. Moon and all the members on the Board complimented the staff reports that are prepared.

**8. Additional items**

Ms. Wojtulewicz was contacted by a non-resident complimenting the baseball fields and how well the park district grounds are kept.

Ms. Wojtulewicz also questioned whether there was a way to can get a rain-out line on the website, and/or maybe a contact number regarding a rain out before a game begins.

Mr. Russian stated that teams are given permits and a rules packet indicating what to do and what procedure to follow case of a rain out.

A meeting was scheduled with Mike and the maintenance staff indicating that when an issue like this comes up, something needs to be put on the rain-out hotline indicating to check back later for field conditions, because no official decision has been made. Mr. Russian indicated he will check with Harvester to see what they do and possibly get a text alert also.

Mr. Johnson questioned whether there was some way to control the outside lights, and Mr. Russian indicated lights are always scheduled to go on 15 minutes prior to sunset. Teams are given a permit and rules packet and that there are options given regarding the lights. The lights don't turn on unless we schedule them to be turned on. Someone can come in and ask either the front desk or a maintenance person to turn the lights on as needed.

Mr. Russian indicated next month the approval for the digital sign may be addressed. He received another quote and is coordinating with the school and the village regarding a technical drawing.

Mr. Moon indicated that he will be appearing at next month's meeting just to open the meeting and then turn it over to welcome the new member, Mr. Patrick Gierut. He complimented the board members and Mr. Russian for all their professional work.

All board members complimented and thanked Mr. Moon for his service.

9. Executive Session (as needed)

10. Adjournment

**MOTION**

Ms. Wojtulewicz made a motion to adjourn. Seconded by Mr. Davis. All Ayes. Motion passed.  
(Whereupon the Regular Meeting ended at 6:50 p.m.)

Reported by Carmella Traverso

