

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
WEDNESDAY, JULY 11, 2018 – 7:00 PM
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Ernie Moon, Kristin Wojtulewicz, CJ Johnson, & Brad Tertell. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar. Absent: Todd Davis.

3. Consent Agenda items a, b & c. Monthly Business (**Items a - c on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).

- a. Minutes of the June 13, 2018 meeting
- b. Executive Session Minutes of June 13, 2018 meeting
- c. Financial Statements presented to the Board of Park Commissioners for June 2018 in the amount of \$96,226.07 for accounts payable and \$49,992.92 for employee payroll.

MOTION

Ms. Wojtulewicz made a motion to approve items a – c. Seconded by Mr. Tertell. All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

5. Old Business

5A - 2018 Golf Outing Review

Mr. Russian reported the following information regarding the golf outing:

Expenses: Approximately \$2,000.

Revenues: From foursome sales, dinner sales, raffle ticket sales, silent auction and sponsorships: \$15,390.

Profit: \$13,375.

These funds are used primarily for the fireworks display.

5B - 2018 Fireworks Review

Mr. Russian reported the fireworks revenue of \$4,100 from parking, \$900 from vendors, \$600 from selling glow items and \$300 from water and Gatorade sales. The total collected was \$5,900. There were also some expenses for the sound system and staff provided.

There was a brief discussion regarding other means to collect more revenue for the fireworks display by offering a split-the-pot raffle or scratch-off lottery ticket sales. Attorney Joseph Cainkar indicated he would have to research this issue further.

Boy scouts pancake breakfast went well, but Mr. Russian suggested having a more professional car display and better advertisement for next year.

5C - Board Action on Wolf Road Crossing Signal Project in Coordination with Pleasantdale School District 107 and Village of Burr Ridge

Mr. Russian reported there was an agreement in the Fall of 2016 between the park district, the school district and the Village of Burr Ridge regarding this project. The park and school districts had agreed to split the cost of construction, and the Village would be responsible for the cost of engineering, permitting, and future upkeep. The amount for this project has gone up, and there was a recent bid of \$69,852 minus a grant from Comed of \$9,300. The result is an approximate amount of \$60,483 plus the engineering cost of \$19,700, with a total of approximately \$80,000.

After the Board discussed different amounts, there was a suggestion made to match what the school district agrees to expend, but not to exceed one-third of the total cost or \$26,750.

MOTION

Mr. Tertell made a motion that the park district would match the amount that the school district agrees to expend for this project, but this amount is not to exceed \$26,750. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

6. New Business

6A - Board Action on purchase of F-250 truck for \$31,890

MOTION

Mr. Tertell made a motion to approve the purchase of the F-250 truck for \$31,890. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

6B - Board Action on purchase of pressure washer and trailer for \$10,360

Mr. Russian explained that the amount is a little higher because of the trailer that wasn't included, so the final amount is \$11,010.

MOTION

Mr. Tertell made a motion to approve the purchase of the pressure washer and trailer in the adjusted amount of \$11,010. Seconded by Mr. Johnson. All Ayes. Motion passed.

6C - Board Action on Ordinance 2018-4: Making a Determination of the Prevailing Wage

MOTION

Mr. Tertell made a motion to approve Ordinance 2018-4 – Making a determination of the Prevailing Wage. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

6D - Discussion and possible Board Action on Willow Fest 2018 donation

There was a brief discussion regarding the amount of the donation to the Willow Fest fireworks expense.

MOTION

Mr. Tertell made a motion that the park district donate \$500 towards the Willow Fest fireworks expense. Seconded by Mr. Johnson. Mr. Tertell: Aye. Ms. Wojtulewicz: Aye. Mr. Johnson: Aye. Mr. Moon: Abstain. Motion passed.

6E - Discussion on updating Investment Policy

Attorney Joseph Cainkar explained that he will provide the Board with a draft explaining some information regarding updating the investment policy.

7. Staff Reports

a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)

8. Additional items

There was a brief discussion regarding what actions need to be taken for the issue of water seepage in the meeting room and possibly get some quotes from companies in the area as to what actions are needed to correct this problem.

Mr. Russian reported with respect to White Buffalo, that permits were to be released the week of July 9th. They are expecting to break ground Friday or Monday. There was a brief discussion regarding permit fees and inspection fees.

There was a brief discussion regarding the 25th Anniversary Golf outing, and it was suggested that some of the concerns should be brought up at the Golf Course Board Meeting.

Mr. Russian indicated that he is staying in contact with PRI to make sure that all the concerns regarding storm water design, bids, and other issues are addressed. A suggestion was made to postpone the Regular Park District Board Meeting from August 8, to August 22, in order to have these items available at that time for the Board to address.

MOTION

Mr. Johnson made a motion to reschedule the Regular Park District Board Meeting from August 8, 2018 to August 22, 2018. Seconded by Mr. Tertell. All Ayes. Motion passed.

9. Executive Session (If Needed)

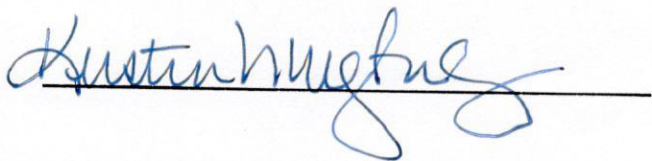
10. Adjournment

MOTION

Ms. Wojtulewicz made a motion to adjourn. Seconded by Ms. Johnson. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 7:50 p.m.)

Reported by Carmella Traverso

A handwritten signature in blue ink, appearing to read "Carmella Traverso", is written over a horizontal line.