

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT
WEDNESDAY, NOVEMBER 13, 2019 – 6:00 PM
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance
2. Call to Order/Roll Call: Present: Commissioners: C. J. Johnson, Todd Davis, Brad Tertell, Kristin Wojtulewicz, and Patrick Gierut. Also present: Executive Director Matt Russian & Attorney Joseph Cankar.
3. Consent Agenda items a & b. Monthly Business (**Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting.**)
 - a. Minutes of the October 9, 2019 meeting
 - b. Financial Statements presented to the Board of Park Commissioners for October 2019 in the amount of \$141,436.89 for accounts payable and \$53,682.79 for employee payroll.

MOTION

Mr. Tertell made a motion to approve items a & b. Seconded by Mr. Davis. All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker)
5. Old Business
 - 5A - Update on Walker Park Redevelopment Project
Mr. Russian met with PRI Oct. 31st, regarding the catch basin in the playground, construction entrance issues, numbers for installation of the anticipated approval of the playground equipment, and cost for removal of unsuitable soils. Later in the month, PRI drafted a document discussing what was agreed upon in relation to the construction entrance. It was sent back to PRI, but they haven't responded yet. Regarding the construction entrance, Mr. Russian indicated they are going to go through the woods explaining the directions they are choosing and why. A call was received today indicating that an excavator would be here tomorrow. Excavation is continuing on the 3rd and 4th grade field. Regarding the catch basin, it is going to be repaired, and it's going to be kept in the playground area. There was further discussion regarding mulch and unsuitable soil in this area, and options for having certain areas resurfaced with tile surfacing.
 - 5B - Review of Fall Festival and ARC Fireworks with discussion on possible new contract
Mr. Russian reported that the Fall Festival went well and included a DJ and face painter. The 11-minute firework display was excellent. This is year 3 of our 3-year agreement with ARC, and the amount was \$5,700 for fireworks. There was a brief discussion regarding the Fall Festival next year with suggestions having it earlier in the month with the possibility of sponsoring a Chili Cook-Off or an Oktoberfest Tent serving beer to make it more of a Fall celebration than Halloween celebration. Suggestions were made to not have fireworks in the Fall and apply some of these funds to have a longer display on the 4th of July.
6. New Business
 - 6A - Presentation of FY2019 Audit Results-Sikich LLP –
(Presentation will be heard later in the meeting)
 - 6B - Board Action on Ordinance 2019-3: Sale of surplus property

MOTION

Mr. Davis made a motion to approve Ordinance 2019-3 for the sale of surplus property. Seconded by M. Tertell. All Ayes. Motion passed.

6C - Board Action on Ordinance 2019-4: Ordinance providing for the issuance of \$675,000 Taxable General Obligation Limited Bonds, Series 2019, of the Pleasant Dale Park District, Cook County, Illinois, and for the Levy of a Direct Annual Tax sufficient to pay the Principal and Interest on said Bonds.

MOTION

Mr. Tertell made a motion to approve Ordinance 2019-4. Seconded by Mr. Gierut. All Ayes. Motion passed.

6D - Board Action on purchase of new playground equipment from NuToys for an amount not to exceed \$80,000

Mr. Russian indicated they are still working on certain custom pieces, color schemes, and surfacing for this area.

MOTION

Ms. Wojtulewicz made a motion to approve the purchase of new playground equipment from NuToys for an amount not to exceed \$80,000. Seconded by Mr. Gierut. All Ayes. Motion passed.

6E - Board Action on purchase of new backstop and fencing for Spina Field for an amount not to exceed \$60,000

Mr. Russian indicated they are still waiting on finalized numbers.

MOTION

Mr. Davis made a motion to approve the purchase of new backstop and fencing for Spina Field for an amount not to exceed \$60,000. Seconded by Mr. Gierut. All Ayes. Motion passed.

6F - Board action on purchase of shade sails by Shade Systems for Soehrman Park for \$19,995

Mr. Russian explained some of the reasons for selecting certain shapes and colors for this area.

MOTION

Ms. Wojtulewicz made a motion to approve the purchase of shade sails by Shade Systems for Soehrman Park for \$19,995. Seconded by Mr. Davis. All Ayes. Motion passed.

6G - Board Action on Flagg Creek Golf Course Profit Sharing for FY20 in the amount of \$89,048.25

MOTION

Mr. Gierut made a motion to approve the Flagg Creek Golf Course Profit Sharing for FY20 in the amount of \$89,048.25. Seconded by Mr. Davis. All Ayes. Motion passed.

6H - Introductory discussion on PARC Grant

Mr. Russian explained PARC grants are through IDNR similar to the OSLAD Grant. It's Park and Recreation Facility Construction which is meant for brick and mortar facilities. They have announced two rounds, each round will be \$25 million dollars. 25 percent right off the top is dedicated for Chicago Park District. Maximum grant is \$2.5 million, and that can be up to 75 percent. At a bare minimum a project can be done for \$3.2 million or 3.3 million, and you are only responsible for 25 percent of that amount, and OSLAD works on matching 50-50.

In order to apply, you need to have a shovel-ready project. There was some discussion regarding Hess and the present park district facility which severely needs renovation. Mr. Russian would request to go up for an RFQ for feedback from architects, get feasibility studies done, and get ideas as to what we could and should do. We can't apply until we have a ballpark idea of what we want to do. We can apply for a grant once we have those items. If we don't get the grant, we are not bound to do the work. We are going to do some projects regardless. First round is due January 17, 2020. The agencies who have projects ready are in a much better position to apply. There will be much more competition for the second round. Mr. Russian indicated he will start working on these issues and provide further information to the Board.

6I - Introductory discussion on impacts of Illinois' Marijuana Legislation

Mr. Russian attended a session regarding the Marijuana Legislation. This seminar was provided by a lawyer and Parks' police. Marijuana will be legal January 1, 2020. Age is still 21 and over. Possession is going to be lawful no matter where they attain it. No public consumption is allowed. It cannot be consumed anywhere with any expectation to be seen by others. Attorney Joseph Cainkar stated that the only exception is Countryside can allow a dispensary to have on-site consumption inside the dispensary. PDRMA hasn't given us any guidelines. Regarding the pre-employment drug screening, if they are 21 and at home using it, we will delete that from the drug screening, because we will have a human right's violation if we can't prove it was done on company time. We can add wordage to the policy that the use of Cannabis in the park system is prohibited. In our policy manual we can also ban vaping as a whole. Attorney Joseph Cainkar indicated he will advise Mr. Russian as to any terminology needed to address these issues in the policy. There was a brief discussion regarding making any changes to the Park District policy in relation to the handling of certain sponsorships as it relates to this new legislation.

7. Flagg Creek Golf Course Report

Mr. Tertell reported that attendance at Bingo has been between 15 to 22 people. There has been live music. There will be some mud jacking done to the front sidewalk.

8. Staff Reports

- a. **(Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)**

9. Additional Items

Mr. Russian informed the Board that UPS has reached out to the park district asking to use the Soehrman parking lot during their Christmas season as they have in the past. They have always been a good sponsor for the golf outing and fireworks display. We have allowed them to use this parking lot previously. Mr. Russian will inform UPS that they can use the parking lot for this purpose.

Mr. Russian indicated they are out to bid for the Soehrman improvements. Next month there should be a bid available for the Board to consider for approval.

Mr. Johnson reported with regard to the signs that the County is still working on certain things. They doubled up the signs and cleaned up some of them. Presently, we are working with Burr Ridge. A letter was sent to the school, but they have not responded.

Mr. Johnson also reported that the foundation is on the website.

10. Board Member Comments

Mr. Russian included this in the agenda to allow all of the Board Members to discuss items they are concerned about. It allows everyone to be on the same page and be involved on any items that Board members address in between meetings.

Regarding the Hess property, Mr. Johnson questioned whether there is a plan to do something with it, possibly build on it, develop it, or sell it. There was a brief discussion regarding possible uses for this property, a picnic grove, renting it out, dog park, outdoor ropes course, or disc golf.

Mr. Russian stated that they have reached out to Dale Floyd who has done their surveying to figure out what the gap is between Hess going to the West before running into White Buffalo Park, because that would be a possible connection. This area might be limited since it's only 7 acres.

He also questioned whether the Board would want to search for some additional space to acquire and develop, possibly space by the Burr Ridge Village Center. Presently the Park District is sitting on 44 acres at Walker Park. There was a question raised as to whether the Board wants this property to be a revenue generating development or passive recreation space.

6A - Presentation of FY2019 Audit Results-Sikich LLP

Mr. Dan Berg appeared from Sikich, LLP and provided the Board with an explanation regarding the FY2019 Audit, a draft of which was provided to the Board. He provided certain details regarding Statement of Activities, Change in Accounting Principles, Long term debt and bonds, the IMRF, Flagg Creek joint venture, Budget to Assets in the General Funds, 10-year summary of assessed valuations, tax rates, extensions and collections.

There was a brief discussion regarding how to handle certain checks and whether certain activities should be outsourced.

Mr. Russian will provide hard copies of the Audit to the Board when it is available.

11. Executive Session: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or independent contractors of the public body

MOTION

Mr. Davis made a motion to go into Executive Session. Seconded by Mr. Gierut. All Ayes. Motion passed.

(Whereupon the Board went into Executive Session at approximately 7:11 p.m.)

(Whereupon the Board came out of Executive Session at approximately 7:22 p.m.)

12. Adjournment

MOTION

Ms. Wojtulewicz made a motion to adjourn. Seconded by Mr. Tertell. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 7:25 pm)

Reported by Carmella Traverso

