

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT

WEDNESDAY DECEMBER 9, 2020 – 6:00 PM

HELD VIA ZOOM VIDEO CONFERENCE AS PERMITTED BY GUBERNATORIAL DISASTER PROCLAMATION OF ILLINOIS GOVERNOR JB PRITZKER AND INSTITUTION OF TIER 3 MITIGATIONS THOROUGHOUT ILLINOIS PER EXECUTIVE ORDER 2020-73 EXEMPTING THE REQUIREMENT OF THE OPEN MEETINGS ACT FOR THE PHYSICAL PRESENCE OF THE COMMISSIONERS AT THE MEETING AND PERMITTING COMMISSIONER ATTENDANCE BY VIDEO, AUDIO, OR TELEPHONE.

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: C. J. Johnson, Todd Davis, Kristin Wojtulewicz, Brad Tertell, and Patrick Gierut. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar.

3. Consent Agenda items a & b. Monthly Business **(Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting.)**

a. Minutes of the November 11, 2020 meeting

b. Financial Statements presented to the Board of Park Commissioners for November, 2020 in the amount of \$846,782.39 for accounts payable and \$49,120.07 for employee payroll.

MOTION

Mr. Davis made a motion to approve items a & b. Seconded by Mr. Gierut. Roll Call vote: All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

David Gallagher stated he was happy to be a part of the meeting and was looking forward to learning about park district processes.

Board decided to hear Item 6A as next order of business

6. New Business

6A - FY2020 Audit presentation by Sikich, LLP

Dan Berg reviewed the process and results from the FY2020 audit. He noted that the entire process went smoothly given the coronavirus and virtual environment required. There were no significant deficiencies found and an overall unmodified opinion was given (aka "clean opinion" and best opinion that can be given). He highlighted the increase in Net Investment in Capital Assets being increased almost \$1.4M mostly due to debt reduction as well as increasing capital assets. He noted that the overall Net Position increased by \$1.06M to a new total of \$12.2M. He next discussed IMRF and the net pension liability rate of 89.67%, up from 80.31% and explained that is a very solid number. Mr. Gierut inquired about a possible 5-year average target percentage and why not being 100% is acceptable. Mr. Berg explained that due to IMRF's mandated contributions any number that exceeds 67% and trending upward is in a good position.

Mr. Johnson inquired about the foundation and possible long-term improvements in coordination with the park district and best suggestions for funding. Mr. Berg explained that he deals mostly with historical numbers and isn't in a position currently to provide adequate guidance. The numbers he presented tonight were from April 30, 2020 and given the construction projects currently underway, it's a topic that would need to be revisited at a later point in time.

Board returned to Item 5 as next order of business

5. Old Business

5A - Update on Walker Park Redevelopment Project

Mr. Russian reported that November was productive for construction. A majority of the project work has been completed. He noted that the construction schedule provided by Kee in November states a completion date of December 11. However, the shelter has not started installation so that deadline will not be met. Installation of benches and bike racks are the only other major items still outstanding. There is still an issue to be worked out with regards to the volleyball standards since the Kee submittal was not what was installed. There is a tentative plan to remove a majority of the construction fence toward the end of the week in order to open up the pathway and playground areas as they are completed. Only the shelter area would remain fenced in as construction finishes on that portion of the project. Mr. Davis inquired about paying for any of the landscaping since it was installed past the seeding window. Mr. Russian explained that payment would be withheld for the landscaping until it is finalized in the spring and Board was in agreement.

5B - Update on Lake Carriage Way Park project

Mr. Russian reported that an on-site meeting took place to review the project and plans moving forward. Various required permits have all been received as of this morning. Landworks was hoping to start work on the outflow structure this week. He explained that Landworks suggested a possibility of substituting engineered Rosetta Stones instead of natural rock outcroppings for the lake access points. While having the same appearance, it could provide a more stable structure due to less irregularities in the stone. A request has been sent to Landworks inquiring about any price differential between the natural stone and Rosetta stone. Winter weather will impact how much work can get accomplished over the next few months.

Return to Item 6 New business

6B - Board action to approve Resolution 2020-4: Resolution authorizing the closure of a checking account at Countryside Bank and transferring the balance therein to a special recreation investment account at IPDLAF.

MOTION

Mr. Tertell made a motion to approve Resolution 2020-4: Resolution authorizing the closure of a checking account at Countryside Bank and transferring the balance therein to a special recreation investment account at IPDLAF. Seconded by Mr. Davis. Roll Call vote: All Ayes. Motion passed.

6C - Preliminary FY2020 budget discussion including possible board action on purchase of John Deere Gator for \$26,889.82.

Mr. Russian wanted to start a dialogue to gauge board expectations concerning the FY21 budget considering the COVID-19 environment and the impact it's having on revenues. Mr. Davis suggested budgeting for a normal year and cutting expenses as needed based on any pandemic resolution and Ms. Wojtulewicz agreed.

MOTION

Mr. Davis made a motion to approve purchase of John Deere Gator for \$26,889.82. Seconded by Ms. Wojtulewicz. Roll call vote: All Ayes. Motion passed.

Mr. Russian then noted that a majority of the 2016 master plan has been completed. He highlighted potential capital projects that need to be addressed in the next few years including the Walker Park bridge, Musco lighting,

maintenance barn, recreation center, Walker gazebo, and various playgrounds throughout the district. Mr. Davis commented that the bridge appears to be more of a need than a want and should be pursued. Mr. Russian then mentioned an email he received from a resident inquiring about the possibility of a new park on a 10-acre parcel of land by Wolf Road and Flagg Creek. He complimented the thorough nature of the email and will be forwarding the information to the entire Board. A majority of the parcel is within the floodplain so the desire and feasibility of moving forward with this suggestion is unknown at this time.

6D - Board action on a rate increase at Flagg Creek Golf Course

Mr. Gierut reviewed the rate increase for non-residents and cart usage that took place last year. He noted that the required increases to payroll and future capital projects necessitated this action while remaining competitive with similar courses. Mr. Tertell approved of the increase yet wanted to make sure the golf course doesn't price itself out compared to its competitors.

MOTION

Mr. Gierut made a motion to approve the rate increase at Flagg Creek Golf Course as presented. Seconded by Mr. Tertell. Roll call vote: All Ayes. Motion passed.

6E - Discussion and appointment of Flagg Creek Advisory Board Members

Mr. Gierut commented that Mike Natale and David Gallagher are interested in continuing to serve on the advisory board.

MOTION

Ms. Wojtulewicz made a motion to appoint Mike Natale and David Gallagher to the Flagg Creek Advisory Board for 2021. Seconded by Mr. Gierut. Roll call vote: All Ayes. Motion passed.

7. Flagg Creek Golf Course Report Nothing Heard

8. Staff Reports

a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)

The Board commended the staff reports.

9. Additional Items

Mr. Russian mentioned that they received the \$1500 loss-control reward from PDRMA in conjunction with the review earlier this year.

10. Board Member Comments Nothing Heard

11. Executive Session: Review of Previous Executive Session Minutes

MOTION

Mr. Davis made a motion to enter Executive Session to review previous Executive Session minutes. Seconded by Mr. Tertell. Roll call vote: All Ayes. Motion passed.

(Whereupon the Board went into Executive Session at approximately 6:43 p.m.)
(Whereupon the Board came out of Executive Session at approximately 6:45 p.m.)

12. Release of Executive Session minutes, as appropriate

MOTION

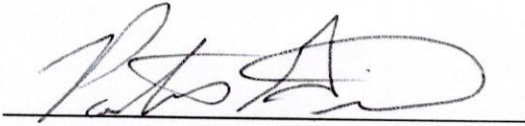
Ms. Wojtulewicz made a motion to approve the release of the Executive Session minutes from July 8, 2020. Seconded by Mr. Gierut. Roll call vote: All Ayes. Motion passed.

13. Adjournment

MOTION

Mr. Gierut made a motion to adjourn. Seconded by Ms. Wojtulewicz. Roll call vote: All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 6:47 pm)



A handwritten signature in black ink, appearing to read "Robert A. Gierut", is written over a horizontal line.