

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT
THURSDAY, MAY 12, 2022 – 6:30 PM
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance
2. Call to Order/Roll Call: Present: Commissioners: Todd Davis, Brad Tertell, Patrick Gierut, David Gallagher, & Jennifer Hennessy.
Also present: Executive Director Matt Russian (attended via telephone conference)
Absent: Attorney Joseph Cainkar.
3. Election of Officers: President, Vice President, Secretary/Treasurer

NOMINATION FOR PRESIDENT:

MOTION

Mr. Gierut nominated Mr. Todd Davis for President. Mr. Davis accepted the nomination. Nomination seconded by Mr. Tertell. All Ayes. Motion passed.

NOMINATION FOR VICE-PRESIDENT:

MOTION

Mr. Tertell nominated Mr. Patrick Gierut for Vice-President. Mr. Gierut accepted the nomination. Nomination seconded by Ms. Hennessy. All Ayes. Motion passed.

NOMINATION FOR SECRETARY/TREASURER:

MOTION

Mr. Davis nominated Ms. Hennessy for Secretary/Treasurer. Ms. Hennessy accepted the nomination. Nomination seconded by Mr. Gierut. All Ayes. Motion passed.

4. Consent Agenda items a - c. Monthly Business (**Items a - c) on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting.**)

- a. Minutes of the April 13, 2022 meeting
- b. Minutes of the April 28, 2022 special meeting
- c. Financial Statements presented to the Board of Park Commissioners for April, 2022 in the amount of \$140,994.84 for accounts payable and \$50,087.19 for employee payroll.

MOTION

Mr. Tertell made a motion to approve items a, b & c. Seconded by Ms. Hennessy. All Ayes. Motion passed.

5. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

6. Old Business

6A - Buildings Project RFQ: Board discussion and potential action on contract with selected architecture firm for work on Buildings Project

There was a brief discussion between the Board Members and Mr. Russian regarding two of the firms, Wight & Company and Williams. Both companies provided good presentations. Some of the issues discussed were in-house access, company being local, past relationship, and the community involvement aspect. After further discussions, a motion was made to enter into contract negotiations with Wight & Company. These negotiations will be addressed with Matt Russian and Attorney Joseph Cainkar.

MOTION

Mr. Tertell made a motion to enter into contract negotiations with Wight & Company regarding the Buildings Project RFQ. Seconded by Mr. Gierut. All Ayes. Motion passed.

7. New Business

7A - Board Action on FY2023 meeting schedule

Mr. Davis stated that the scheduled meetings are working out well on Wednesdays at 6:00 p.m.

MOTION

Mr. Davis made a motion to approve the FY 2023 meeting schedule. Seconded by Ms. Hennessy. All Ayes. Motion passed.

7B - Board action to designate Executive Director, Matt Russian, to complete the Open Meetings Act training curriculum administered by the Illinois Attorney General's Public-Access Counselor

MOTION

Mr. Gallagher made a motion to designate Executive Director, Matt Russian, to complete the Open Meetings Act training curriculum administered by the Illinois Attorney General's Public-Access Counselor. Seconded by Mr. Tertell. All Ayes. Motion passed.

7C - Board Action to designate Executive Director, Matt Russian, as the Freedom of Information Act Officer for the Pleasant Dale Park District

MOTION

Mr. Davis made a motion to designate Executive Director, Matt Russian, as the Freedom of Information Act Officer for the Pleasant Dale Park District. Seconded by Ms. Hennessy. All Ayes. Motion passed.

7D - Board Action to designate Executive Director, Matt Russian, as the ADA Coordinator for the Pleasant Dale Park District

MOTION

Mr. Tertell made a motion to designate Executive Director, Matt Russian, as the ADA Coordinator for the Pleasant Dale Park District. Seconded by Mr. Gierut. All Ayes. Motion passed.

7E - Board Action on Ordinance 2022-3: Communicable Disease Policy

MOTION

Mr. Gallagher made a motion to approve Ordinance 2022-3: Communicable Disease Policy. Seconded by Mr. Tertell. All Ayes. Motion passed.

7F - Board Action on Ordinance 2022-4: Child Abuse and Neglect Reporting Policy

MOTION

Mr. Tertell made a motion to approve Ordinance 2022-4: Child Abuse and Neglect Reporting Policy. Seconded by Ms. Hennessy. All Ayes. Motion passed.

7G - Board Action on Ordinance 2022-5: Anti-Harassment Policy

MOTION

Mr. Davis made a motion to approve Ordinance 2022-5: Anti-Harassment Policy. Seconded by Ms. Hennessy. All Ayes. Motion passed.

7H - Board review and action on Pleasant Dale Park District Organizational Chart

MOTION

Mr. Gierut made a motion to approve the Pleasant Dale Park District Organizational Chart. Seconded by Mr. Gallagher. All Ayes. Motion passed

7 I - Board Action on proposal from Planning Resources Inc. for \$31,800 for Soehrman Park Playground Renovation

Mr. Russian reported that this plan involves removing the existing playground equipment and replacing it with Burke playground equipment. A meeting was held between Burke, PRI, and Mr. Russian to address certain details for the renovation. PRI would initially come in and take the lead on the project. They would help design it, and address landscaping and drainage issues. This amount represents the reduced number after conducting negotiations in order to get this project started.

MOTION

Mr. Gallagher made a motion to approve the proposal from Planning Resources Inc. for \$31,800 for Soehrman Park Playground Renovation. Seconded by Mr. Tertell. All Ayes. Motion passed.

7J - Board Action on supplemental services from HLR Engineering for \$11,870 towards Walker Park Bridge Project

Mr. Russian reported there were some changes and additions based on the walk-around on the property with the HLR engineers and some of the project people. It's always been part of the ADA transition plan to make the A-field handicap accessible. Batting cages have been removed and a portion of that area will be used to connect to the existing path and updated bleacher pad. There was further surveying work needed for this project to include the western-most bridge and additions of field stone and other improved aesthetics. As the middle footbridge will not be replaced, a new hydraulic study need to be completed.

MOTION

Mr. Gierut made a motion to approve supplemental services from HLR Engineering for \$11,870 towards Walker Park Bridge Project. Seconded by Mr. Tertell. All Ayes. Motion passed.

7K - Board Action on playground equipment order from Custom Playground Equipment for an amount not to exceed \$60,000

Mr. Russian reported this is the amount of the quote within the last 30 days for Walker Park. The cost of the equipment will not change but shipping has gone up to \$2,000. This is the reason it appears on the Agenda. A design meeting is scheduled for next Wednesday, and it would be helpful to have this approved without waiting until next month's meeting.

MOTION

Mr. Davis made a motion to approve playground equipment order from Custom Playground Equipment for an amount not to exceed \$60,000. Seconded by Ms. Hennessy. All Ayes. Motion passed.

7L - Board action on invoice from Landworks Ltd. for \$125,063.90 landscaping work associated with Walker Park Project

Mr. Russian reported this is for the work on the North end of Walker Park that has been completed. Mr. Russian had a discussion with Joe Pizzuto from Landworks after receiving the invoice as it was higher than anticipated. We signed an agreement last fall with them but had no final number on it at that time until we got the new as-builts and updated grading plans. The seeding that was done last fall seems to be coming in right now. There was further discussions regarding future amounts that may be needed for the South field area.

MOTION

Mr. Gallagher made a motion to approve the invoice from Landworks Ltd. for \$125,063.90 for landscaping work associated with Walker Park Project. Seconded by Mr. Tertell. All Ayes. Motion passed.

8. Flagg Creek Golf Course Report

There was a brief discussion regarding emails, Countryside purchasing policies, rounds being played, and some issues with the pump project.

9. Staff Reports

a. (Staff reports are provided as information only)

Mr. Gallagher questioned whether Mr. Russian met with his liaison in regards to getting accreditation.

Mr. Russian reported that an initial meeting was held and that a software program, Power DMS, was suggested for the Park District to make the process easier.

10. Additional Items

Mr. Russian reported C. J. Johnson telephoned yesterday and indicated he might be stopping by the meeting. If any emails are received from him regarding the golf outing, they will be shared with the board.

11. Board Member Comments

12. Executive Session: (As Needed)

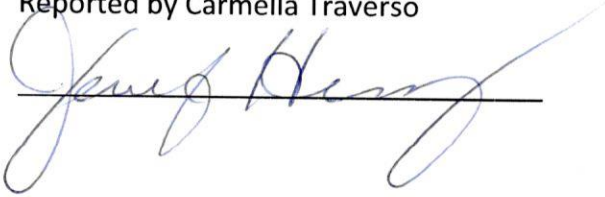
13. Adjournment

MOTION

Mr. Tertell made a motion to adjourn. Seconded by Ms. Hennessy. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 7:05pm)

Reported by Carmella Traverso

A handwritten signature in blue ink, appearing to read "Carmella Traverso", is written over a horizontal line.