

MINUTES OF THE PUBLIC REGULAR MEETING OF THE PLEASANT DALE PARK DISTRICT
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS
WEDNESDAY, FEBRUARY 12, 2025 – 6:00 PM

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Todd Davis, Patrick Gierut, Jennifer Hennessy, David Gallagher and Thomas Raschka.

Also present: Executive Director Matt Russian & Attorney Joseph Cainkar.

3. Consent Agenda items a & b. Monthly Business (Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting.)

a. Minutes of the January 8, 2025 meeting

b. Financial Statements presented to the Board of Park Commissioners for January, 2025, in the amount of \$123,512.57 for accounts payable and \$61,743.40 for employee payroll.

MOTION

Mr. Raschka made a motion to approve items a & b. Seconded by Mr. Gallagher. All Ayes. Motion passed.

4. Open Forum (Limited to 15 minutes, 5 minutes per speaker) Nothing Heard

5. Old Business

5A - Update on potential sale of LTHS Willow Springs property Nothing Heard

5B - Update on New Maintenance Building Progress

Mr. Russian reviewed the Potential Change Item Log (PCI) that was provided by Wight & Co. He noted some of the minor adjustments in total cost due to removing the mezzanine above the office which removed some expenses from the project but added a few additional needs. The project is still on target to begin the first week of April.

6. New Business

6A - FY24 Audit Presentation by Sikich, LLP

Mr. Tom Siwicki presented the audit for fiscal year 2024. He thanked Mr. Russian and Ms. Alexeychuk for their assistance during the review process. He noted that they awarded a clean audited opinion which is the highest level of assurance they can provide that the materials are free from material disputes. Mr. Siwicki highlighted some specifics numbers within the report and added that the District's net position improved by almost one million dollars from last year's audit.

There were no questions from the Board and Mr. Davis complemented Mr. Siwicki on the presentation and thanked him for their work.

6B - July 3 fireworks review with ARC Pyrotechnics and Board Action on 2025 July 3 fireworks display for an amount not to exceed \$29,000

Mr. Rob Novak from ARC Pyrotechnics was present to review the 2024 show and solicit feedback from the Board. The Board complimented Mr. Novak and reiterated that the show was great. The same show from 2024 will cost \$26,500 this year. Mr. Gallagher inquired about the maintenance building construction impacting the fireworks and it should not impact the launch of the fireworks. Mr. Russian explained that the fireworks perimeter should be up to the construction fence. Mr. Novak mentioned that next year (2026) will be America's 250th anniversary so he's asking clients to save a few extra dollars to do something special as part of the show.

MOTION

Mr. Gallagher made a motion to approve the budget for the 2025 July 3 fireworks display for \$26,500. Seconded by Ms. Hennessey. All Ayes. Motion passed.

6C - Board Action on approval of ADA Transition Plan

Mr. Russian noted that the evaluation of District facilities and assembly of plan was previously done but never officially adopted by the Board. He is looking for approval of the initial plan and then he will revisit with staff and provide an update in the coming months.

MOTION

Mr. Gallagher made a motion to approve the District's ADA Transition Plan. Seconded by Mr. Davis. All Ayes. Motion passed.

6D- Board Action to designate Tony Cavazos as the ADA Coordinator for the Pleasant Dale Park District

Mr. Russian noted that he learned at the recent IPRA State Conference that Executive Director's should not be designated as the ADA Coordinator. As the Superintendent of Parks and Facilities, Tony Cavazos is a better option to serve in that role.

MOTION

Mr. Gallagher made a motion to designate Tony Cavazos as the ADA Coordinator for the Pleasant Dale Park District. Seconded by Mr. Gierut. All Ayes. Motion passed.

6E- Board review of 2016 master plan revisions and updates

Mr. Russian reported that the master plan was last reviewed by the Board in 2019. He stated that an overwhelming majority of the master plan has been completed. He is proud of the efforts of the District over the last 9 years. He reviewed the plan and highlighted the large number of items that have been completed and the few that are left to be finished over the next few years.

The Board reviewed the plan and noted that most of the District facilities have been renovated as part of this plan. Mr. Gallagher inquired about what comes next and how do we start that discussion. Mr. Russian replied that securing a qualified contractor that specializes in master planning and administering another community survey would be the next step and that would guide the goals/plans. Mr. Raschka noted that as costs continue to rise it would be beneficial to try and plan for a new Rec Center sooner rather than later. Discussion continued regarding the District's debt limit and maximum bonding authority.

6F- Board Action to review and approve full-time employee salary ranges

Mr. Russian stated that another item as part of IAPD/IPRA Distinguished Agency accreditation is Board review and approval of full-time salary ranges. He assembled the various salaries based on current employee salaries and used the most recent SSPRPA salary survey as guidance. Mr. Gallagher asked if current employees were at the mid-range and Mr. Russian confirmed.

MOTION

Mr. Gallagher made a motion to approve the full-time salary ranges. Seconded by Mr. Gierut. All ayes. Motion passed.

6G- Board review and approval of 2024 District goal setting and 2025 updates

Mr. Russian reviewed the document that was established by staff in 2024 and recently updated in 2025 with items that had been completed and/or put into motion as well as outstanding items. Mr. Russian offered the Board the opportunity to add any specific goals they would like to see added.

MOTION

Mr. Davis made a motion to approve the District goals and updates. Seconded by Mr. Raschka. All Ayes. Motion passed.

7. Flagg Creek Golf Course Report Nothing Heard

8. Pleasant Dale Parks District Foundation Report Nothing Heard

9. Staff Reports

- a. (Staff reports are provided as information only)

Mr. Davis noted they were very well done but for the months when there are conference session reviews, maybe providing the Board with a pdf of the reviews instead of printing everything out on paper would be preferred.

10. Additional Item – Mr. Russian asked the Board if they were interested in having a groundbreaking ceremony for the new maintenance building. Mr. Russian will work with Wight & Co. to select an appropriate date. Mr. Raschka noted that it would be beneficial to market the event to let the community know about all the improvements that have been completed around the District.

11. Board Member Comments – Nothing Heard

12. Executive Session: Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body

MOTION

Mr. Gallagher made a motion to go into Executive Session to discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body. Seconded by Mr. Raschka. All Ayes. Motion Passed.

(Whereupon the Board went into Executive Session at approximately 6:34pm)

(Whereupon the Board came out of Executive Session at approximately 6:40pm)

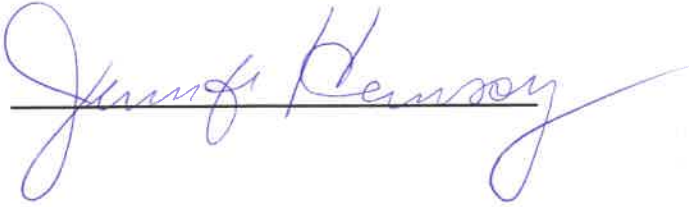
13. Adjournment

MOTION

Mr. Gallagher made a motion to adjourn. Seconded by Mr. Gierut. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 6:40pm)

Reported by Matt Russian

A handwritten signature in blue ink, appearing to read "Matt Russian", is written over a horizontal line.